



**SOUTH CAROLINA
ASSOCIATION OF
TOURISM REGIONS**

Hospitality Employee of the Year

HEY Award

NOMINATION FORM

Please Print Clearly

Name of Nominee: _____

Name of Business/Organization: _____

Nominee's Home Address: _____

Nominee's Daytime Telephone: _____ Evening Telephone: _____

The questions below may be answered on this form or on a separate typed document may be attached.

1. Summarize nominee's primary job responsibilities: _____

2. How long has the nominee worked in their current position? _____

3. How many years has he/she worked in the hospitality industry? _____

4. Comment on the nominees:

- Quality of work: _____

- Dependability: _____

- Personality/Disposition: _____

- Personal Appearance: _____

5. In general, why is this nominee deserving of the HEY Award? What makes him/her outstanding?

6. Please list specific examples in which this nominee provided outstanding service on his/her job.

7. Please state general comments, if any, you have received from the visiting public about this nominee.

8. Please outline any promotion or special commendations which this nominee has received on the job.

9. Please note any community related activities in which this nominee is/has been involved in.

Nominator Information:

Name: _____

Organization: _____

Title: _____

Address: _____

Phone Number: _____ Email Address: _____

Nominations should be received on or before November 30, 2007. Nominations can be supported with letter of recommendation or news clippings; however, such support is not required nor does it impact the judging process. Completed Nomination Form(s) and any supporting material should be mailed to **CCLMC • PO Box 1783 • Irmo, SC 29063.** Should you have any questions, please call 803-781-5940.